**NED University of Engineering and Technology**

**Activity Plan for Final Year (Design) Project (FY(D)P)**

Bachelors of Engineering in Food

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| **S.No.** | **Acitivity** | **Responsible Person** | **Target Date** |
| **PRE-FALL SEMESTER** |
| 1 | Orientation session conduction and management | FYDP Coordinator, Chairperson | 7th July,2022 |
| 2 | FY(D)P titles collection from faculty members and industry | FYDP Coordinator | 10th August,2022 |
| 3 | FY(D)P titles list preparation and display | FYDP Coordinator | 15th August,2022 |
| **SEMESTER 1 (7th / FALL SEMESTER)** |
| 1 | FYDP proposal forms collection | FYDP Coordinator | 24th Oct,2022 |
| 2 | Approval of FYDP proposals | FYDP Steering Committee | 31st Oct, 2022 |
| 3 | FYDP list display to all concerned |  |   |
| 4 | Tracking and reporting progress of FYDP groups | Supervisor/Co-Supervisor | Throughout the Semester |
| 5 | Collection of progress report and presentations | FYDP Coordinator | Last week of the Semester |
| 6 | Preparation of schedule for the Semester 1 evaluation | FYDP Coordinator |  |
| 7 | Conduction of Semester 1 evaluation | Supervisor/Co-Supervisor, Examiner | Last week of the Semester |
| 8 | Collection and consolidation of Semester 1 evaluations | FYDP Coordinator | End of Semester Examination |
| **SEMESTER 2 (8th / SPRING SEMESTER)** |
| 1 | Tracking and reporting progress of FYDP groups | Supervisor/Co-Supervisor, FYDP Coordinator | Throughout the Semester |
| 2 | Collection and review of FY(D)P draft report | Supervisor/Co-Supervisor | Last week of the Semester |
| 3 | Collection of draft report and presentations | FYDP Coordinator |  |
| 4 | Preparation of schedule for the Semester 2 evaluation | FYDP Coordinator | Last week of the Semester |
| 5 | Conduction of Semester 2 evaluation | Supervisor/Co-Supervisor, Examiner, Chairperson | After the End of Semester Examinations |
| 6 | Final submission of FY(D)P report | Students, Supervisor/Co-Supervisor | One week after the Final Evaluation |
| 7 | Collection and consolidation of Semester 2 evaluation | FYDP Coordinator, Chairperson | After the Final Evaluation |
| 8 | FY(D)P marks entry on Examination Portal | Chairperson | Last day of submission of results |



F/SOP/FYDP 01/01/0